

## **Capital University**

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Dear Capital University students, faculty and staff,

As an academic community, it is our privilege to pursue knowledge and understanding in a setting that demonstrates at all levels the shared values of honesty, integrity and ethical behavior. It is only within the context of these shared values that we continually will enhance the living, learning and working environment at Capital University.

Each of us carries the responsibility of creating and contributing to a positive community, and it is critical that all university employees and students feel empowered to report questionable behavior if they encounter it.

The EthicsPoint Hotline is an anonymous phone- and Internet-based reporting system that allows you to express your concerns about potential misconduct or violations of the law or university policy. You can file a report anytime by calling a toll-free number, or by accessing the Capital University EthicsPoint Hotline Web page.

The service is managed independently by EthicsPoint, Inc., a governance, risk and compliance vendor that specializes in integrating phone and Web-based hotline services. With the help of an implementation team, whose members include student, faculty and staff representatives, EthicsPoint has tailored its service to Capital University, and the university is committed to investigating all reports promptly, responsibly and confidentially.

By providing this enhanced opportunity for reporting suspected misconduct without fear of retaliation, I am confident that the EthicsPoint Hotline service will strengthen the university in all its functions.

Denvy A. Bowman, Ph.D.

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Capital University President