

MARYMOUNT UNIVERSITY

Arlington, Virginia

Code of Ethics

Statement of Commitment

Marymount University is a Catholic institution of higher education committed to excellence in teaching, learning, scholarship, and service. As such, the University acknowledges specific core values that guide and govern the actions of its community. These values include integrity, responsibility, fairness, respect, and the pursuit of excellence.

The Marymount community is committed to exemplifying these core values through ethical conduct in all endeavors and interactions. By teaching and modeling ethical behavior, Marymount University builds character and citizenship and prepares its graduates for lives of true personal and professional success.

Applicability

This Code of Ethics applies to all members of the Marymount community, including students, faculty, staff, administrators, Board members, consultants, vendors, and others engaged in business with the University. Each member of the community is responsible for conducting him or herself in accordance with this Code and other University policies and regulations.

Standards of Conduct

In their actions and interactions, members of the Marymount community will be guided by the highest standards of personal and professional conduct. Specifically, the members of this community agree to:

- comply with all federal, state, and local laws and regulations, and conduct themselves in accordance with the University's mission and values, policies and procedures, and Code of Ethics;
- strive for quality, efficiency, and effectiveness in all endeavors aimed at achieving Marymount University's mission and goals;
- act honestly and responsibly at all times, holding themselves accountable for their actions;
- maintain and promote an atmosphere of mutual respect, cooperation, and civility;
- commit to the just treatment of others, applying policies fairly and making resources and services equally available to all members of the campus community;

- steward University resources carefully, ensuring that facilities, equipment, budget dollars, and personnel time are used appropriately in support of Marymount's mission and goals;
- refrain from making purchases, or otherwise committing University funds, in order to derive personal benefit;
- respect the privacy of each individual and preserve the confidentiality of University records and other information entrusted to them;
- avoid conflicts of interest, reject bribery and coercion, and strive to avoid even the appearance of impropriety in connection with their roles and responsibilities at Marymount University.

Non-compliance

Commitment to this Code of Ethics includes the responsibility to bring suspected non-compliance to the attention of appropriate University authorities. Members of the Marymount community should contact their immediate supervisor or the vice president responsible for a specific area to report concerns about possible non-compliance. To the extent possible, the identity of the individual making such a report shall be kept confidential; any retaliation for such good-faith reports is a violation of University policy and will result in disciplinary action. All reports of possible non-compliance with this Code of Ethics will be investigated and, if the facts warrant, corrective and/or disciplinary action will be taken in accordance with applicable laws and University policies.