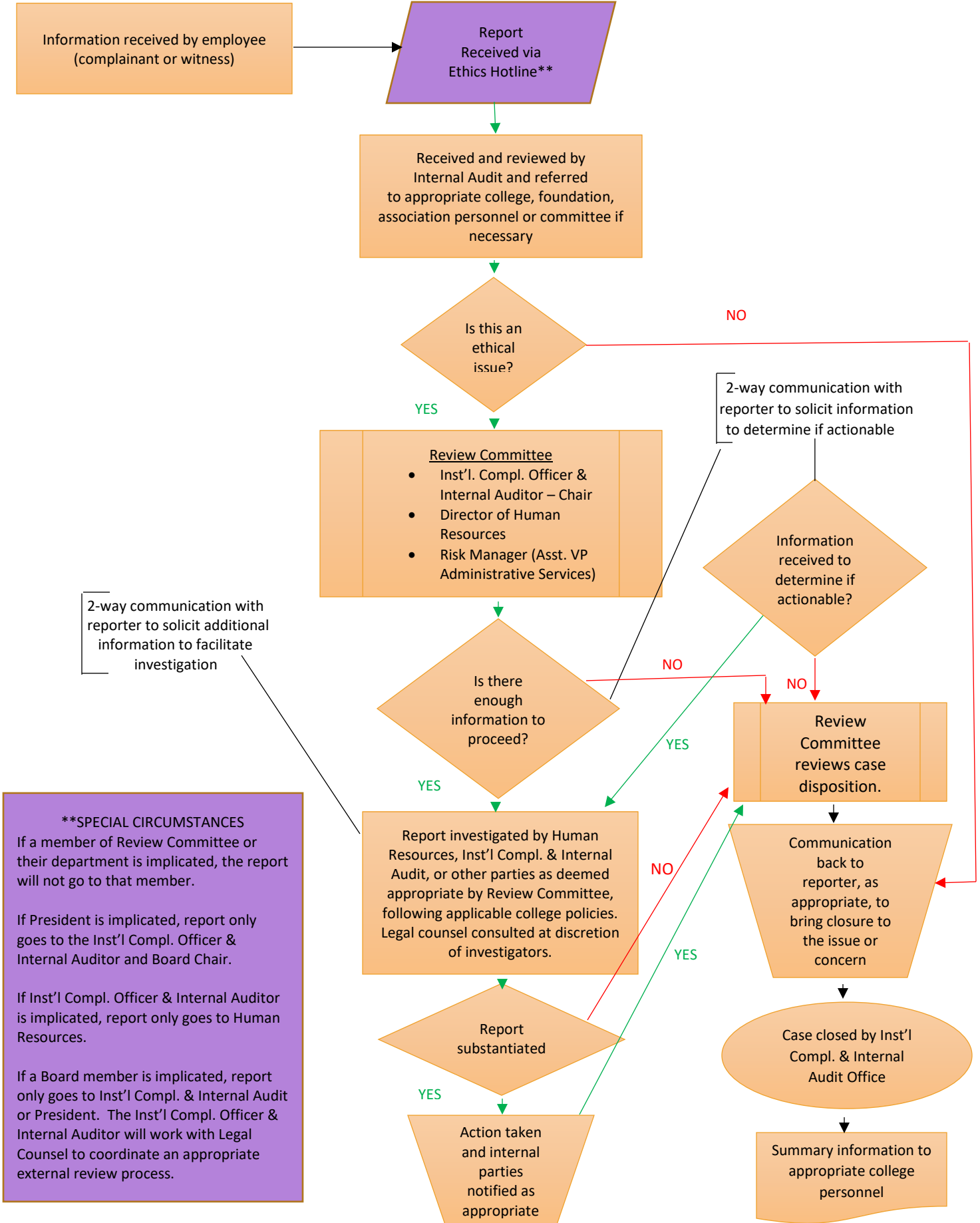


MCC Ethics Hotline Report Procedures

Effective April 2009



****SPECIAL CIRCUMSTANCES**

If a member of Review Committee or their department is implicated, the report will not go to that member.

If President is implicated, report only goes to the Inst'l Compl. Officer & Internal Auditor and Board Chair.

If Inst'l Compl. Officer & Internal Auditor is implicated, report only goes to Human Resources.

If a Board member is implicated, report only goes to Inst'l Compl. & Internal Audit or President. The Inst'l Compl. Officer & Internal Auditor will work with Legal Counsel to coordinate an appropriate external review process.