St. Vincent’s Hospital Code of Ethics

The Governing Board of St. Vincent Hospital (the “Hospital”) has established this Code of Ethics to highlight the principles which guide the activities of the Governing Board, Administration, Medical Staff members, employees and volunteers. It is the responsibility of every member of the hospital community to adhere to this Code and the Corporate Compliance Plan which is described in more detail in the following pages.

The following list will give you a general sense of what behavior is expected:

DO:
• Let truth, integrity and fairness be your guiding principles as you carry out your job.
• Treat all patients, employees, physicians and visitors with dignity, respect and courtesy.
• Document your activities accurately and completely.
• Maintain the confidentiality of all information related to patients and to the business of the Hospital.
• Report any suspected violations of law or Hospital policy to your supervisor or the Hospital’s Compliance Officer.
• Ask when you are unsure about the propriety of your actions.
• Disclose actual and potential conflicts of interest.

DON’T
• Make inaccurate or incomplete entries in any Hospital medical or business record or claims for payment.
• Accept cash gifts or any gifts of more than nominal value.
• Offer to pay, or pay for referrals.
• Seek or accept payment for referrals you receive.
• Make a decision in a matter where you have an actual conflict of interest or the appearance of a conflict.
• Engage in political activity or make political contributions on behalf of the Hospital.
• Misuse Hospital assets or put Hospital property to a personal use.

Employees and medical staff are encouraged to refer to the Hospital’s Corporate Compliance Plan for more detail and to raise any questions they may have with the Compliance Officer.