Mary Washington Healthcare Code of Conduct

Vision: We are a thriving, independent health system creating outstanding health experiences.

Mission: To improve the health of the people in the communities we serve. **Values:** "icare" — Integrity, Compassion, Accountability, Respect, Excellence

Living Our ICARE Values

Integrity

We are honest and ethical.

- We do the right thing because it is the right thing to do, even when no one is watching.
- We keep patient and business information confidential, accessing only the information necessary to do our jobs.
- We follow our policies, this code of conduct, and obey all laws and regulations that affect MWHC.
- We ask for advice/clarification if we have a question or concern about any law or regulation.
- We have an obligation to report inappropriate, unsafe, unethical, or illegal actions through our compliance process.
- We disclose any conflicts of interests we might have with MWHC.
- We have the courage to communicate issues directly and honestly with people.
- We do not take MWHC property or use it for our personal benefit.

Compassion

We are caring people caring for people.

- We work to alleviate suffering.
- We treat others with consideration and concern; we show sensitivity in all interactions.
- We provide safe, quality care and service.
- We listen carefully to what others say and explain things in terms that they will understand.
- We connect with our patients and anticipate their needs; we respond to all requests for help.
- We walk patients and visitors to where they need to go.
- We help new or less experienced Associates feel welcome.

Accountability

We are each responsible for our behavior, the quality of our work, and the results we achieve.

- We have a "can do" attitude and take responsibility for our actions.
- We are supportive, flexible, and resilient when change occurs.
- We keep current on our organization, industry and job.
- We share best practices across the organization and utilize safety behaviors.
- We are efficient with resources and time.
- We hold ourselves and each other accountable in using safety precautions in our work.
- We follow through on our commitments.

Respect

We treat all people with dignity.

- We use safety behaviors and tones to demonstrate respect.
- We demonstrate a welcoming spirit and assume positive intent in all interactions.
- We are courteous to others regardless of our personal feelings.
- We value diversity; we have a zero tolerance for discrimination of any kind.
- We communicate in a professional manner; we are sensitive to how we communicate through our nonverbal behaviors.
- We recognize that we are always in the public eye and have a responsibility to speak about MWHC in a positive and professional manner.
- We honor the rights of our Patients and Associates and all we serve.
- We limit the use of electronic communication devices in patient care, business meetings, and when walking in public spaces.

Excellence

We do our personal best in everything we do.

- We put safety first in our decisions and actions.
- We work as a team to deliver safe, quality care and service.
- We learn from our mistakes and strive to improve in everything we do.
- We role model positive behavior and lead by example.
- We project a professional image in our appearance and conduct.
- We go above and beyond in creating outstanding experiences.
- We are proactive in identifying ways to improve our care and services.
- We share best practices across the organization.
- We utilize safety behaviors
- We set clear and challenging goals.

