

Types of issues to report

When to contact the Perspecta Helpline:

While the Helpline is an important and valuable resource that can be used to report known or suspected ethical misconduct, Perspecta encourages you to begin with your manager or Human Resources representative. These individuals have a responsibility to listen and to try to help. They are obligated to promote an open and honest workplace environment where members of their teams can feel at ease voicing concerns without fear of retaliation.

If you are uncomfortable starting with management or human resources, you may also contact the Ethics and Compliance Office at ethics@perspecta.com. The Ethics and Compliance Office administers Perspecta's code of conduct, and its resources are available to any employee, customer, partner or shareholder who wishes to raise a concern or to report ethical misconduct.

Additionally, you may contact the Helpline by web or by phone to:

- Report known or suspected ethical misconduct or policy violations, such as violations of financial, accounting, and auditing matters, or other violations of policy or of Perspecta's code of conduct
- Discuss a matter that has not been resolved or handled effectively by your manager or human resources representative
- Submit an anonymous report of ethical misconduct
- Ask a question or request assistance with an ethical dilemma

Types of issues to report:

- Compliance
- Conflict of interest
- Employee conduct
- Human resources
- Information security
- Misappropriation of assets
- Privacy and data protection
- Time reporting
- Workplace conduct
- Workplace fraud
- Workplace security