



# UNIVERSITY OF ST. AUGUSTINE

## FOR HEALTH SCIENCES

### **Conflict of Interest Report Form**

Employee/Faculty Name: \_\_\_\_\_

Campus Location: \_\_\_\_\_

#### **Definition – Conflict of Interest**

A conflict of interest arises when our personal activities and relationships interfere, or may appear to interfere, with our ability to act in the best interest of USAHS. Acting in furtherance of personal interests when those interests conflict with those of the University can harm the institution, and even the appearance of a conflict may cause others to doubt our fairness. If there is a chance that a situation might be perceived as a conflict of interest, we must disclose it to our supervisor and our Compliance Officer (or use the Conflict of Interest Disclosure Form) and take steps to get it resolved. A conflict of interest is not necessarily a Code violation. Failing to disclose a conflict is. Common conflict of interest situations include:

- Having a financial interest in a company that does business with USAHS;
- Receiving compensation or other incentives from a company or academic institution that does business or seeks to do business with USAHS, or that competes with USAHS;
- Holding a second job that interferes with our ability to do our USAHS job;
- Hiring a supplier that is managed or owned by a relative or close friend; and/or
- Allowing personal relationships at work to influence, or create the appearance of influencing, our ability to act in the best interest of USAHS.

#### **Describe Potential Conflict of Interest:**

Employee/Faculty Signature: \_\_\_\_\_

Signature Date: \_\_\_\_\_

*Revised: June 2, 2020*